

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, April 3, 2025
NBH Media Center
4:00 p.m.

Attending: Mrs. Joyce Wilson, Mr. Lance Marrano, Mr. Bob Amin, Mrs. Scotti Haney, Mr. Tim Parker, Mr. Waylon Thompson, Mrs. Tiffany Ennis, Mr. Daniel Brewer, Ms. Jennifer McCabe

Others attending: Mr. Mike Burke

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mrs. Wilson
- III. Prayer** – Mrs. Haney
- IV. Approval of Agenda** – Mrs. Wilson asked for an item to be added to the agenda as Item A – Approval of NBH AC repair for Gym, Choir and Band. Mr. Thompson made a motion to approve the agenda as amended. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 03/06/2025, 3/27/2025 – Mr. Parker made a motion to approve both sets of minutes as presented. Mr. Brewer seconded the motion. All in favor, no further discussion, motion carries.
- VI. Video Presentation**
- VII. Student Recognitions**
- VIII. Introduction of Board Candidates**
- IX. Action Items**
 - A. Approval of NBH AC units repair (added item) – Mr. Parker made a motion to approve the repair. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of BH Dismissal – Mr. Parker made a motion to approve the dismissal as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval for Mike Burke and Laura Adams to Negotiate Contracts with Civil Engineers (Respondents to the RFQ) – Mrs. Haney made a motion to approve for Mr. Burke and Mrs. Adams to negotiate contracts with civil engineering firms who responded to the RFQs. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
 - D. Approval of Cancellation of Nursing Contract with the Charter Schools – Mr. Burke presented this item. Mr. Thompson made a motion to approve the cancellation of the nursing contract with the charter schools as presented. Mrs. Haney seconded the motion. All in favor with the exception of Mrs. Ennis, no further discussion, motion carries.
 - E. Approval of updated Job Descriptions – Mr. Brewer made a motion to approve the updated job descriptions as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - F. CEO Selection – Mr. Thompson made a motion to approve the selection of Mrs. Brittany Lewis as the new CEO. Mrs. Ennis seconded the motion. Ms. McCabe mentioned that there were three great candidates and how appreciative she was for them. Mrs. Wilson

reiterated that as well. Mr. Marrano spoke about one of the strengths of the organization being the pipeline of development of leadership. Mr. Brewer spoke about his appreciation for all three candidates and the great things that each brought to the table. All in favor except for Mr. Marrano, no further discussion, motion carries. Mrs. Wilson then asked that the principal position for Bay Haven be advertised as soon as possible. Mrs. Wilson proposed that Mrs. Lewis be appointed as Interim CEO effective on Monday to serve in both capacities until the CEO contract begins in July as there are business items that must be tended to now. The proposal included a \$2,000 per pay period stipend to compensate her for additional duties. Mrs. Wilson mentioned that Mr. Burke had previously spoken to the CFO about this amount. Mr. Burke recommended this proposal. Mr. Thompson made a motion to appoint Brittany Lewis as the interim CEO while a contract is negotiated and compensate her \$2,000 per pay period to do so. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries. Mr. Burke mentioned that next he would contact Mrs. Lewis and, along with the CFO's assistance, negotiate a contract for the CEO position that would be effective July 1st. Mr. Thompson asked if a motion was needed for that as well; however, Mr. Burke stated it was not necessary.

X. Informational Items

- A. School Updates
- B. Crossing Guard – NBH – Ms. McCabe brought forward some information for consideration regarding the traffic at Highway 390 and a need for further study regarding safety of students crossing Highway 390.

XI. Announcements

- A. The next agenda meeting will be Thursday, April 24th at 9:00 a.m. Please get any items for discussion to Mrs. Wilson or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, May 8th at 4:00 p.m. at the NBH Media Center.

XII. Public Comments – John Schuff addressed the board regarding the traffic situation last week. It was expressed to him that all the traffic issues are being studied and discussed to come to a solution. Mrs. Wilson said that since this was an operational issue, he really should address Mr. McLaughlin initially regarding the status of the traffic situation. Another parent, Mr. Duthreis also addressed the board concerning the same issue.

XIII. Board Comments – Mrs. Haney asked Mrs. Morris about the mention in her board report regarding the house system being enacted in the middle school. Mrs. Morris stated this had been planned since April of last year. Mr. Thompson thanked Mrs. Wilson for the job she has done while we have had no CEO. Mr. Parker congratulated Mrs. Lewis and said he was looking forward to working with her. Mrs. Ennis reiterated Mr. Parker's statement and spoke about how valued the other candidates are. She also thanked Mrs. Wilson for her service during this time.

XIV. Adjournment – 5:50 pm.